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POLICIES ON COMMUNICATIONS WITH CLIENTS

This document outlines my policies related to communication with clients. Please read it to understand my views of the best way for us to communicate with each other in the therapeutic process, protect the privacy of the treatment, and collaborate on our work together.

We will be sharing your personal thoughts and feelings. The success of this work depends in part on maintaining the privacy of what we discuss together. I encourage clients not to discuss or post any information about our work with anyone else. I will do the same, unless required by law, or requested by you and we agree this is necessary.

You may find information about my psychotherapy practice at www.mstherapist.com. my website. Beyond that I ask that you and I do not gather other information about each other, aside from what we discuss in my office.

If you do come across personal or professional information about me online or through others, I encourage you to bring it up in our discussions, so that we may understand any meaning it has for you and our work. I will not seek information about you online or through others.

USE OF ELECTRONIC MEDIA

Email, Cell Phone, Texting, List Serves, Facebook, LinkedIn, video conferencing

In order for your treatment to be effective, and meaningful, your thoughts, feelings, history, data, goals, and all interactions that you have with me in the course of your treatment are matters that stay within the confines of our sessions; they are privileged information and private matters.

Therefore by signing this document, you and I mutually agree that it is our intention to take every and all precautions to protect your privacy. Because any and all electronic media are subject to interception, the use of electronic media to communicate with me, such as email, text, cell phone, Skype, and other social media compromise your privacy.

In that regard, most communication between us will occur in person within the confines of our face-face sessions. Should it be necessary to communicate outside of in-person sessions, or in between sessions, we should do so through use of my business line: **610-624-9408**. During special situations, such as illness, or a health care crisis, I will be providing telemental health video conferencing through a HIPAA-compliant platform to some clients.

We both understand and know that cell phone calls can be intercepted or hacked into; therefore using cell phones compromise your right to privacy.

I will not communicate with you on any social media such as Facebook, LinkedIn, Twitter.

Please place your phone on AIRPLANE mode when entering the office, and throughout our session.

Name _____ Date _____
It is OK to call my cell phone _____